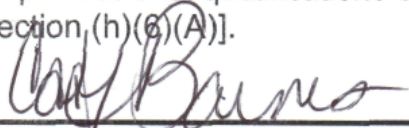


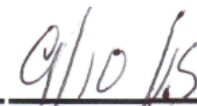
## FRANK H. PETERSON ACADEMIES Title I, Part A Parental Involvement Plan

I, Cathy Barnes, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

  
Date Signed



## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:** Frank H. Peterson believes that positive parent/family involvement is essential to student achievement and thus encourages such involvement in school educational planning and operations. As a dedicated magnet school, parents must be involved from the inception as they are part of the school choice process. F.H. Peterson Academy values parent participation through an active SAC and PTSA as well as school events, Advisory Board Meetings and workshops planned for parents throughout the year. F.H. Peterson give parents opportunity to help with decision making as school-based planning teams and parent groups. We hope to develop a long lasting and supportive environment for parents, students, faculty and community. We hope our training programs will help parents support their children at home and will further strengthen this partnership.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Primarily, SAC and PTSA are the main avenues of Parent involved decision making. Guidance is the other primary listening tool for parent feedback. SAC has a monthly agenda of times and events planned for the school year. During the meetings, parents will give input on how Title I money is spent, what programs and workshops they would like to happen at Peterson. We will have an Annual Parent Night on September 14, 2015. We will have an ACT/SAT Parent Workshop on October 8, 2015. Our Junior Parent Night is on November 19, 2015. We will have a 9th Grade Parent Night on December 17, 2015. Our Financial Aid Night will be January 14, 2016, FCAT Night for Senior Parents is scheduled for March 10, 2016 and Senior Parent Meeting is April 7, 2016. Parents gave their input at a Parent Involvement Plan Development Meeting on September 8, 2015. We will place our Parent Involvement Plan on our school website, a copy will be in our Parent Involvement Center as well as in the front office. Hard copies will be available upon request.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Involvement Program	We will have workshops/meetings for our parents to help students as well as a parent involvement center for parents to use the computers and materials to help students. The parent material will include dictionaries for parents to help ESOL students.
2	IDEA	Parents will be given ideas and IEP strategies to support their students with disabilities.
3	Academy Parent Night	Parents are given info on certifications that students can get in each academy. Parents support is encouraged with completion of certification and all classroom/homework assignments/



4	Parent/teacher conferences	Parents can meet with teacher(s) and counselor to discuss issues or concerns students are having in class(es). Parents are given grade portal information, teacher websites as well as things parents can do to help at home. Parents are given a copy of the Parent/Student/School Compact to sign.
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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, presentation materials that address the required components	Ms. Jessica Parrish (Asst. Principal of Curriculum)	September 14, 2015	Copies of agenda, handouts, powerpoint
2	Develop and disseminate flyers and handout	Mrs. Thompson - Guidance Counselor	September 14, 2015	Flyers, posting on website, posting on school Marquee, automated calls home, copies of handouts
3	Advertise/publicize event	Mr. Frascello - Web Design Teacher	Ongoing	Posting on school website, automated phone calls, flyers, post on school marquee
4	Develop sign in sheets	Mrs. Thompson - Guidance Counselor	Ongoing	Sign in sheets for parents, copies of handouts, evaluation

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Frank H. Peterson will offer meeting times that are conducive to parent visitation. Parents will attend meetings between 7:45 a.m. and 4:45 p.m. We will also have evening meetings/workshops that will start at 6:00 p.m. Parent computers are set up in parent involvement center room for parents to access that are active for 2015/2016 between the hours of 7:45 a.m. and 4:45 p.m. Meeting times are always flexible. Transportation, childcare and translation services will be provided for meetings and/or workshops at parent request.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	ACT/SAT Parent Workshop	Graduation Coach/Mrs. Buchanan	Handouts, parent resources, website, test prep	October 8, 2015	Parent feedback, surveys, handouts, sign-in sheets, evaluations
		Mrs.			Copies of Handouts, parent feedback/input;



2	Junior Parent Night	Thompson/Ms. Dixon	Parent resources, Title I; parent/teacher contact; community service, ACT/SAT handouts and prep dates	November 19, 2015	handouts on Cyber Bulling; Agenda; sign-in sheets, evaluations
3	9th Grade Parent Night	Mrs. Thompson/Ms. Dixon	Handouts, presentation on how to get certification in each academy, community service, college prep, military academy	December 17, 2015	Sign in sheets, handouts, evaluations
4	Financial Aid Night	Presenter from Duval School District	Handouts, presentation on how to complete FAFSA	January 14, 2016	Sign in sheets, handouts, websites
5	FCAT Parent Night for Seniors	Mary Mackoul/Brooke Mackoul	Handouts, presentation on test requirements and concordant scores; test anxiety	March 10, 2016	Sign in sheets, handouts, websites, Evaluations
6	Senior Parent Night	Brooke Mackoul/Melissa Skipper	Handouts, Graduation information, credits, grade recovery, ACT/SAT Waivers, Scholarships	April 7, 2016	Sign in sheets, handouts, Evaluations
7	Open House	Mrs. Cathy Barnes, Principal	Classroom visits, focus sign up	September 14, 2015	Sign in sheets, teacher contact
8	Annual Title I Parent Night	Deborah Thompson	Parent resources, tour of parent involvement center, keep track of students grades, contact teachers, help with school work, upcoming events	September 14, 2015	Sign in sheets, handouts

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Teacher/Staff Training on Performance Matters	Mrs. Brooke Mackoul	Teachers will communication more effective with parents which will help students achieve better results	August 17-18, 2015	Log phone calls and conferences with parents; update student grades biweekly on oncourse for parents review
2	Teacher/Staff Training Code of Conduct	Mrs. L. Turpin, Mr. A. Banks	Students to uphold DCPS Student Code of Conduct to include adhering to dress code, wearing ID daily, being on time to class, along with academic honest and integrity	August 17-18, 2015	Form given to parents to sign that they with suport the DCPS and FHP Student Code of Conduct
3	Teacher Training: Rigor in Classroom	Mrs. C. Barnes, Ms. J. Parrish	Teachers will communicate with parents and students about expectations and offer safety net turoing to students	August 19-20, 2015	Students are given a syllabus with course expectations, competencies and starndards and instructional goals; parents review syllabus and make sure students meet classroom objective
4	Mentor for new teachers/struggling teachers	Mrs. Barnes/Mrs. Turpin/Mr. Banks	Effective communication with parents, students and other teachers	Ongoing	Parent/teacher conferences; safetyntet tutoring; plc meetings

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** FHP have a Parent Involvement Center located in the Media Center. The Center is open Monday through Friday from 7:30 a.m. until 4:00 p.m. The center can stay open later or open earlier at parent request. In the center we provide computers, printer, fax machine, scanner, copier, thumb drives and paper for parents use as well as brochures concerning Title I and a copy of the PIP. Copies of plan are available at parent's request. Books are provided for parents to check out. Comfortable seating is available for parents. The books provided are: dictionaries in 8 different languages, SAT/ACT guides, Occupational Outlook Handbook, state testing study material, and Study tips. Mrs. Thompson, Guidance Counselor/Parent Involvement Coordinator is responsible for Center. There is also a calendar and FHP newsletter available to parents with all of our upcoming events. Parents will sign in with the



front office to document who is using the Parent Involvement Center.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Information about Title I programs will come through the Guidance Department primarily. We have a monthly calendar/newsletter posted on our website as well as hard copies in our Parent Involvement Center. Parents can print a copy of the calendar/newsletter or we can provide a copy at the parent's request. We will check to see how many hits we have from parents visiting our website. We will post all upcoming events on our school website. Parent-telephone link will be provided in a timely manner to get information to parents as necessary for a good flow of communication. We will give flyers to our car riders about upcoming events. We will have parents RSVP to events/workshops offered at Peterson to help monitor how many parents are involved. Each teacher has a website that is directly accessible through the school website. On each website are links to assessment schedules, student progress and attendance of students. Parent conferences can be set up via the teacher website or through Guidance daily. We keep a log of all our parent/teacher conferences through our guidance department to help monitor parent involvement. An annual meeting will be conducted September 14, 2015, coordinated by Mrs. Thompson. This is a face-to-face meeting to explain Parent Involvement Plan, why we are a Title I school, as well as plans for student success. We will have a sign-in sheet to monitor which parents received information.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Frank H. Peterson will provide transportation to/from activities and workshops for all parents including parents with disabilities. We will provide translators for parents with limited English proficiency when requested by parents. Handicap access is available. We will provide childcare for parents who need it at parent request. School will share information with parents by posting it on our school website, parent automated call link; by giving flyers to car driving parents, mail information home through U.S. Postal Service. We will mail information in other



languages when needed and/or if it is available. We will use Transact for translating parent documents into various languages when available. Spanish is usually the language we do translations for.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Have parent meeting to get information on helpful things to do help student and each other	Mrs. Barnes/Principal/Ms. Meadows/Volunteer Liason	Increase amount of help student can get from parents	August 2015 - June 2016; ongoing
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Have parent meeting at a flexible convenient time for parents as well as some parent involvement meeting will arranged from 2:30 to 3:30 to get some of our car rider parents more involved	Mrs. Thompson, Mrs. Mackoul, Ms. Dixon/Counselors/Mrs. Thompson/Parent Involvement Coordinator	Increased parent involvement; help increase student achievement	August 2015 - June 2016; Ongoing

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

## Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.



Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House	1	300	Grade portal username/pasword, standards used in classroom, teacher contact, SAC
2	Senior Parent Night	1	200	Graduation information, credits, grade recovery, ACT/SAT Waivers, Scholarships
3	Junior Parent Meeting	1	50	Preparing for Senior Year ACT/SAT Waivers, College Tours, Graduation requirements, College Fair, Scholarships
4	Annual Title I Meeting/Parent Portal Workshop	1	4	Parent resources, AYP, Turnaround School, Title I Program; keep track of students grades; contact teachers, help with school work
5	Financial Aid Workshop	1	75	Handouts, help with FAFSA, guess speaker for scholarships
6	FCAT/EOC Workshop	1	24	Handouts, study guides/tips, workbooks, tutoring

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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